



Request for Membership Hold

We offer membership holds for up to **four (4) consecutive months per calendar year**. The benefits of a hold include not being charged your membership dues or recurring fees for those months on hold. This is beneficial to avoid having to cancel your account and pay another enrollment fee to reactivate your account.

Membership Hold Policies:

1. A **\$35 hold fee** will be billed on your account in place of your first hold month's dues. You can also prepay this amount at the time of your hold request by cash, card, or check.
2. A membership may be placed on hold only one time per calendar year.
3. **Membership billing will automatically resume** after the hold is lifted. In the event of early return, a pro-rated monthly fee will be used and your account will be resumed on your return.
4. A membership that is on hold cannot be cancelled while on hold. A 30-day written notice is required once the membership is active again to cancel the membership.
5. Membership holds **must start and end on your bill date**. For memberships paid up front, your hold months will be added to the back end of your membership and you may have to put a card on file or pre-pay the hold fee listed above. You can always return early if you wish. Please ask if you would like to know your bill date so you can have accurate expectations of your hold.

I _____, wish to place my membership on hold beginning : _____

for _____ months.

I understand that my membership fee will begin being deducted again in : _____ (month)

Member Signature

Date

HCC Associate Signature

Date

Office Use Only

Date Entered

Book Keeper's Initials