

COVID-19 Preparedness Plan for Hallett Center of Crosby Youth T-ball and Baseball

The Hallett Center of Crosby (HCC) is committed to providing a safe and healthy environment for all workers and participants. To ensure that, we have developed the following Preparedness Plan in response to the COVID-19 pandemic. All associates are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our programs, and that requires full cooperation among workers, management and participants. Only through this cooperative effort can we establish and maintain a safe and healthy space for the Hallett Center's program participants and workers.

Our Preparedness Plan follows Centers for Disease Control and Prevention (CDC) guidelines, Minnesota Department of Health (MDH) guidelines and federal OSHA standards related to COVID-19 and addresses:

- hygiene and respiratory etiquette;
- engineering and administrative controls for social distancing;
- housekeeping – cleaning, disinfecting and decontamination;
- prompt identification and isolation of sick persons;
- communications and training that will be provided to managers and workers; and
- management and supervision necessary to ensure effective implementation of the plan.

Screening and policies for participants

Through the T-ball / Baseball participant packet, participants and their guardians have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess participants' health status prior to the start of the program each day and for participants to report when they are sick or experiencing symptoms.

TEMPERATURE SCREENING

All program participants will have their body temperature taken prior to the start of each practice.

Use forehead thermometer to take temperature

- If temperature is above 100.4 °F, a guardian will be informed and asked to pick up the child immediately
- The participant will isolate until picked up and will be encouraged to go home and get appropriate medical care
- The participant will be allowed to return once they are symptom-free without the aid of any fever-reducing medicine, a doctor's note may be required

MASKS

Masks will be worn by all HCC associates upon entering the building and for the entirety of their shift. It is recommended that participants wear masks.

REPORTING

Participants are asked to stay at home when they are sick, when household members are sick, or when required by a health care provider to isolate or quarantine themselves or a member of their household. HCC asks that participants inform the staff if they are experiencing symptoms or have been exposed to a person with COVID-19.

CONFIRMED CASE

If HCC is informed of a confirmed positive COVID-19 case of one of our staff, members or participants:

- Disinfecting must be performed as soon after the confirmation of a positive test as practical.
- The business may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- CDC protocols can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

Handwashing

Basic infection prevention measures are being implemented at our workplaces at all times. Workers are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the toilet. All program participants are to wash their hands immediately upon arrival for the program and after using the toilet. The Hallett Center will have hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) that can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.

Respiratory etiquette: Cover your cough or sneeze

Workers and participants are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward. Respiratory etiquette will be supported by making tissues and trash receptacles available to all workers and participants.

Program staff will be required to wear a mask, participants are encouraged to wear a mask.

Social distancing

Social distancing is being implemented throughout the playing field following engineering and administrative controls. Participants will be divided into groups of no more than nine participants and one worker. Groups will be assigned to an area of the playing field and social distancing protocols of maintaining a 3-foot radius around each program staff member and participant, resulting in a six-foot total distance between any two people will be implemented whenever possible. Program staff are responsible for instructing program participants on proper distancing practices. If social distancing cannot be adhered to during an activity, program staff will cancel the activity. Physical markings will help designate spacing and workers will be giving verbal instructions throughout

each activity. Spectators must remain at their vehicles and must follow social distancing and gathering requirements. Spectators must stay on the sidelines and maintain distance from the practice.

Every effort will be made by program staff to refrain from intermixing pods. If program staff determine that intermixing is of pods is absolutely necessary, program staff will be responsible for keeping records of all staff, volunteers, and participants that intermix.

Program staff are responsible for keeping all “play” and/or interaction between participants contactless. There will be no organized competition. For Organized Youth Sports, participation in games, meets, or tournaments, including scrimmages, is not allowed.

Housekeeping

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of shared equipment. Program staff will designate a bin or area for clean supplies and used supplies. All community supplies will be cleaned and disinfected by program staff frequently. Frequent cleaning and disinfecting will be conducted in high-touch areas, such benches, bats, balls and helmets. Cleaning will be conducted by both workers and participants and between uses by different groups. HCC will provide cleaning supplies and written instructions to workers in the T-ball / Baseball staff binder.

Personal items are to remain separated and not shared. Sharing of food, drinks, equipment, and clothing is not permitted. Program staff will remind participants about the importance of not sharing. Program staff and participants are expected to bring their own water bottles. Sharing water bottles is prohibited.

Communications and training

This Preparedness Plan will be communicated to all program workers and the necessary training will be provided before the first day of practice. Additional communication and training will be ongoing through verbal and written communication and provided to all workers who did not receive the initial training. The Hallett Center of Crosby’s full Preparedness Plan will be available at the service desk. Managers are to monitor how effective the program has been implemented by the end of the first week of practice. Management and workers are to work through this new program together and update the training as necessary. This Preparedness Plan has been certified by the City of Crosby City Council and will be on file in the T-ball / Baseball staff binder. It will be updated as necessary.

Written by:
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